# DELHIVELA

## **Corporate Social Responsibility Policy**

#### **Version Control**

Sl. No.	Approving Authority	Date of Approval / Amendment
1	Board of Directors	13 <sup>th</sup> October, 2021
2	Board of Directors	25 <sup>th</sup> March, 2022

**Delhivery Limited** 

**Corporate Office:** Plot 5, Sector 44, Gurugram - 122 002, Haryana, India **Registered Office:** N24-N34, S24-S34, Air Cargo Logistics Centre-II, Opposite Gate 6 Cargo Terminal, IGI Airport, New Delhi – 110037 (Formerly known as Delhivery Private Limited)

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### **1. INTRODUCTION**

The Board of Directors (**"Board"**) of Delhivery Limited (**"Company"**) has adopted the following Corporate Social Responsibility policy (**"Policy"** or **"CSR Policy"**) in accordance with the provisions of Section 135 & Schedule VII of the Companies Act, 2013 (**"Act"**) & Companies (Corporate Social Responsibility Policy) Rules, 2014 made thereunder for undertaking certain socially responsible activities (**"CSR Activities"**).

The term "CSR" used anywhere in this Policy refers to Corporate Social Responsibility.

### 2. OBJECTIVE

The main objective of CSR Policy is to lay down guidelines for the Company to make CSR a key business process for sustainable development of the society.

### **3. CSR ACTIVITIES**

The Company may undertake any of the following CSR Activities:

- 1. Eradicating hunger, poverty and malnutrition, promoting healthcare including preventive health care and sanitation.
- 2. Promoting education and employment enhancing vocation skills.
- 3. Measures for the benefits of armed forces, police forces, paramilitary forces and their dependents.
- 4. Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports.
- 5. Rural development projects.
- 6. Disaster management, including relief, rehabilitation and reconstruction activities.
- 7. Other activities, as may be allowed, by applicable laws governing CSR activities of the Company.

#### 4. COMMITTEE

The Company shall constitute a CSR Committee ("Committee") of the Board.

#### **5. FUNCTIONS:**

The Committee shall formulate and recommend to the Board, an annual plan in pursuance of this CSR Policy, which shall include the following:

- a. a list of CSR projects or programs to be undertaken.
- b. amount of expenditure to be incurred on the programs recommended by it.
- c. manner of execution of such projects or programs as specified in CSR Rules.
- d. modalities of utilization of funds and implementation schedules for the projects or programs.
- e. monitoring and reporting mechanism for the projects or programs; and
- f. details of need and impact assessment, if any, for the projects undertaken by the company.
- g. any other matter, as may be required, under applicable law from time to time.

#### 6. CSR BUDGET/EXPENDITURE

The Committee will ensure that the Company spends, in every financial year, at least 2% of the average net profits of the Company made during the three immediately preceding financial years in pursuance of this CSR Policy of the Company. The Committee retains the sole discretion to spend on various CSR activities in the event of the Company not having the required average net profits during the three immediately preceding financial years.

#### 7. CSR VEHICLES

The Committee may decide to undertake its CSR Activities through a registered trust or a registered society or a company established by the Company or an associate company under Section 8 of the Act.

#### 8. REPORTING FRAMEWORK

The Committee will prepare an annual CSR report for approval by the Board. The Board of Director's Report of the Company shall include an annual report on CSR activities.

#### 9. DISPLAY OF CSR ACTIVITIES ON THE WEBSITE

The Company shall disclose the composition of the Committee, the CSR Policy and any projects approved by the Board on the website, of the Company.

#### **10. REVIEW AND AMENDMENT**

This Policy is subject to review/ revision / amendment in accordance with the guidelines on the subject issued by the government from time to time or as may be decided by the Committee or Board of the Company. In case of any conflict between the contents of this Policy and the legal provisions, this Policy shall be deemed to have been modified to be in accordance with applicable law, from time to time.